

**MINUTES OF THE DECATUR COUNTY
SOLID WASTE MANAGEMENT BOARD**
Thursday, December 12th, 2024 at 5:00 p.m.

The meeting of the Decatur County Solid Waste Management District Board was called to order by Chairman Kenny Hooten on Thursday, December 12th, at 5:00 P.M. at the Decatur County Solid Waste Office.

MEMBERS PRESENT: Commissioner Jeremy Pasel, Commissioner Tony Blodgett, County Councilman Kenny Hooten, City of Westport Town Council Jennifer Hryb, Mayor Josh Marsh, City Council Vietta McKenzie

MEMBERS ABSENT: Commissioner Mark Koors

OTHERS PRESENT: District Director Stephanie Westbrook, Citizens Advisory Committee members Ashley Wilson, Jennifer Thomas, Joey Roberts, & John Jones.

APPROVAL OF MINUTES: Motion was made by Josh to approve minutes of September 2024 meeting. Jeremy seconded and the motion carried. Kenny & Stephanie signed minutes

APPROVAL OF CLAIMS: Motion was made by Jeremy to approve claims for September, October, and November, 2024. Tony seconded and the motion carried. All Board members signed claims. Josh signed bank statements.

TREASURER'S REPORT: Additional appropriations of \$225,600 was added to the budget to cover Yard waste, & Rumpke services. Miscellaneous appropriation transfers were made to balance funds. Board members signed off on transfers.

Invest update for the CD's held at Napoleon State Bank. Combined two CD's into one and moved funds from the Rainy day fund to General fund. Currently have 2 CD's \$52,354 with 4.94% APR matures on 02/27/25 & \$1,127,476 with 4.40% APR matures 04/30/25.

Received Tire grant fund for \$10k in November created a state grant category on fund report.

Paid \$2071.82 for unemployment claim on 12/02/24. Sent protest form 640-P to Indiana Department of Workforce Development in hopes to get reimbursed for liability claim.

DIRECTOR'S REPORT:

Created and confirmed with non-profit organization and fairgrounds all events for 2025. Signed contract with Fairgrounds for \$2,500 covering all events in 2025. Will create and send out flyers for events & post on website. Still need to confirm Westport date for April 19th, working on new location & better advertising & getting a non-profit to collect donations. Jennifer will work with Stephanie to finalize.

The postcard for 2025 will go out in January the cost is \$8k. Need to change the hours for St. Paul. John Jones a representative from St. Paul wants hours changed but days to stay the same. New schedule is Wednesday 3pm-7pm & Saturday 8am-12pm. Same amount of hours, just better for residents. Stephanie will confirm with St. Paul Treasure Allysa before sending out postcard. We will need to help advertise change in service.

Received a few customer complaints about recycling service being skipped because of road closures & construction. In the future we need to communicate to Rumpke when closures take place to not miss any service. Josh will report closures to Dean with Rumpke, and will notify route supervisor to assure no residents get missed.

Recap of October 19th Electronic & Paper Event. We collected 10,692 lbs. of electronics & 2,683 lbs. of paper. Needed 2 box trucks for collection. Had 127 participants. Champions of Youth collected \$527 in donations. Presented board with yearly cost & total from 2024 events.

Stephanie attended AISWM retreat in October received a lot of training. One major topic came about with a Disaster Debris Management Plan and the role our Solid Waste District is included. Stephanie will work with Brad & Emergency Management Agency to update the plan starting in January.

Circular Indiana held a composting & education presentation at Highpoint on November 3rd. Very poor turn out only 2 participants attended. They will still host 2 more events in Decatur County with the Honda grant money they received. They will be reaching out to the schools to present information to kids & teachers.

UPCOMING EVENTS:

Stephanie will be working on the end of year report to DLGF, IDEM, Gateway & Re-trac. Reports are due in March

Stephanie will be working with the Health Department to create a Vape Disposal Program to help people stop smoking & recycling vapes.

Stephanie will be working with Main Street Greensburg & Rumpke to possible have Dora cups recycled
Future Board Meetings will be held the 4th Tuesday of every other month starting in January 2025 at 5pm.
Jan. 28th, March 25th, May 27th, July 22nd, Sept. 23rd, Nov. 25th.

FUTURE PLANNING FOR PERMANENT SITE:

Josh presented a draft for a lease agreement from the city to use the 200 S. Monfort Street land. A few concerns that were discussed around the verbiage and responsibilities. Discussed if it is a requirement to have security cameras or if it is suggested & who pays for it. The insurance should clearly state that DCSW holds renters' insurance, and we are covered as the renter. Pavement responsibility needs to be updated then we will maintenance it. Concerns with plumbing, electrical, roofing and who will maintenance or pay for repairs. Making sure the utilities like electric are not shared with back city garage. If the agreement is terminated would need more than 180 days. Solid Waste would like to have first offer on back city garage if it was to become available. The Board does not have any problems with the lease year and month rent. Next step is Josh will work on redrafting the lease and present at next board meeting on January 28th. Once SWM approves the draft he will present to city for approval.

PUBLIC COMMENT:

John Jones will become a member of the Citizens Advisory Committee for 2025.

This was the last meeting for Commissioners Tony Blodgett & Mark Koors thank you for your dedication and input towards DCSWM.

Motion was made by Tony to adjourn the December meeting. Kenny seconded and the motion carried. Meeting adjourned at 6:09pm.

Kenny Hooten, Chairman

Stephanie Westbrook, Attest