

**MINUTES OF THE DECATUR COUNTY
SOLID WASTE MANAGEMENT BOARD**
Tuesday, January 23, 2024, at 5:00 pm

The meeting of the Decatur County Solid Waste Management District Board was called to order by Chairman Kenny Hooten on Tuesday, January 23, 2024, at 5:00pm at the Decatur County Solid Waste Office.

MEMBERS PRESENT: County Councilman Kenny Hooten, Commissioner Jeremy Pasel, Commissioner Mark Koors, Commissioner Tony Blodgett, Mayor Josh Marsh, and City Council Vietta McKenzie

MEMBERS ABSENT: City of Westport Town Council Jennifer Hryb

OTHERS PRESENT: Director Stephanie Westbrook, Rumpke Representative Dean Ferrier, NuGenesis Representatives Jim Parker and Marlyn Parker

BOARD ORGANIZATION: Motion was made by Tony to keep Board leadership the same with Kenny Hooten as Chairman, Jeremy Pasel as Vice Chair and Josh Marsh as Board of Finance. Viette seconded and the motion was carried. All members signed the yearly anti-nepotism policy.

APPROVAL OF MINUTES: Motion was made by Jeremy to approve the November 2023 meeting minutes. Mark seconded and motion carried.

APPROVAL OF CLAIMS: Motion was made by Jeremy to approve claims from November 2023 and December 2023. Vietta seconded and motion carried. A motion was made by Tony to approve year-end transfers in an appropriate report. Mark seconded and motion was carried.

DIRECTOR'S REPORT:

Stephanie invested One million dollars with JC Bank in a money market account earning 5% interest. We have a 6-month CD with Napoleon State Bank that will mature on Feb. 21 in the amount of \$51,108.57 with 4.83% upon maturity I will email the board with new rates and renewal options.

The 2024 Recycling postcard mailer will be sent out to 11,500 addresses price is \$7,906. Jeremy suggested to double check with St. Paul as the tenant retired and they may need to change their hours. Josh suggested adding the mobile sites to the mailer. Updates will be made before mailing out. The board agreed not to order the 2024 give back posters & flyers saving \$114, since we still had several left over from 2023, we will instead utilize our website and social media. The website has been updated and includes 2024 events. Rumpke mailed out the Holiday pickup schedule to all residents in January free of charge. Rumpke will also provide us with 50 cardboard containers to use at schools and events, we will see how they work before buying our own. The advertising truck wrap will be finished Jan. 29th.

The cost to pay for courthouse shredding documents was \$1,725 in 2023. Moving forward the board agreed the courthouse will have to pay for their own shredding service. It is not on our budget and raises a concern for fairness with other county offices. We will continue to pay for their recycling dumpster.

Stephanie explained the Call2Recycle program that is available at no cost for the first 2 boxes and will then cost \$65 per box. We will put one at the Fire Station and one at the Police station.

We reviewed the insurance policy with Encore and will keep it the same with General liability \$1,319, Property \$109, Auto \$829, and Workman's Comp \$729. Stephanie will update the surety bond for \$210.

The 2024 Norma Bainbridge Scholarship is available on the website and has been given to all school districts. Stephanie will attend the DCHS Career Expo on Feb 7th to talk to students about how to apply for the scholarship and hand out recycling promotional items.

March 16th is our first Electronic and paper shred event for the year. GreenWave & Shares confirmed date and non-profit Community Clinic will be there. Contract has been signed with Purdue Extension Office on all 5 dates for \$250. Please help advertise, spread the word, and come to the event.

Stephanie will work with the VA & funeral director to Recycle the Wreaths Across America program in February.

Our next Board meeting will be March 26th.

TOX AWAY PLANNING:

Jim Parker with NuGenesis will help us again this year for our event on September 7th, 2024. His concerns are with the number of tires we collect and the traffic flow. With the new road built for the Highway Department we will be able to set it up differently and will revise the route as it gets closer. Jim will provide us with some tire collection pricing options to charge a fee to residents if they have 4 or more, or for certain sizes. Possibly having NuGenesis collect the fee and use Rumpke or Liberty Tire to transport recycling. The contract has been signed with Purdue Extension Office for Tox day \$1250.

No other public comment.

A motion was made by Kenny to adjourn the January meeting. Jeremy Pasel seconded. The motion carried. Meeting was adjourned at 6:30 pm

Kenny Hooten, Chairman

Stephanie Westbrook, Attest